

**WASHTENAW ESTATE PLANNING COUNCIL
ANN ARBOR, MICHIGAN
BY-LAWS**

As Amended October 3, 1991

1. NAME

The name of the association shall be The Washtenaw Estate Planning Council.

2. OBJECTIVES

The objectives of The Washtenaw Estate Planning Council ("Council") are: To provide the best information available upon subjects of current interest to the members and the general public; to provide a medium for the discussion of comer problems; to promote acquaintanceship and co-operation among the members to the end that the public may be better served.

The Council shall be advisory in character and shall have no power to bind its members in any action or conclusions not provided for in this instrument.

3. MEMBERSHIP

The membership of this Council shall consist of any of the following who practice in Washtenaw County or has a place of business in Washtenaw County:

- a) Chartered Life Underwriters;
- b) Officials and representatives of State or National Banks or Trust Companies who are actively engaged in the Trust field;
- c) Any member of the Michigan Bar Association;
- d) Any licensed Certified Public Accountant;
- e) Any Certified Financial Planner.

Other persons may be invited to membership by the Executive Committee. The Executive Committee may provide for associate membership except from dues and attendance obligations.

Any member of the first five groups named above, and any other individual making application which is approved by a majority of the Executive Committee, may become a member of the Council by signifying his/her intention in writing and by paying the required annual dues.

4. EXECUTIVE COMMITTEE

All powers necessary for the government of the Council shall be vested in an Executive Committee, which shall consist of eight members, two to be selected from each of the first four business groups named in Article 3, above, comprising the Council, to be elected by a majority vote of the members present at the annual meeting of the Council for a term of two years. Each member of the committee shall serve until his/her successor has been elected. The Committee may fill any vacancies occurring between annual meetings and the Council.

At the first election of the Executive Committee, one member from each group shall be elected for a period of two years; and one from each group for a period of one year.

5. **OFFICERS**

The officers of the Council shall be a President, a Vice-President, a Secretary and a Treasurer, who shall be elected by the Executive Committee from its membership immediately following the adjournment of the annual meeting of the Council. Each officer shall serve one year or until his/her successor has been elected.

The President shall preside at all meeting of the Council.

The Vice-President shall perform the duties of the president in the absence of the President.

The Treasurer shall have custody of all funds and property of the Council and shall deposit all such funds in a bank or trust company selected by the Executive Committee. All withdrawals shall be by checks or orders signed by the President or the Vice-President, or the Treasurer. The Treasurer shall prepare and submit a statement of receipts and disbursements and of the financial condition of the Council at the annual meeting of the Council and at such other times as the Executive Committee may direct. The Treasurer shall keep a record of the payment of annual dues by members.

The Secretary shall keep a record of the proceedings at all meeting of the Council and the Executive Committee, and shall be responsible for the mailing of notices of meetings and other communications of members.

6. **QUORUMS**

Fifteen members of the Council shall constitute a quorum.

A majority of the members of the Executive Committee shall constitute a quorum.

7. **NOMINATIONS AND ELECTIONS**

The Executive committee shall, at each annual meeting of the Council, submit a list of nominees for membership on the Executive Committee. The nominees shall consist of one person from each of the first four business groups named in Article 3, above. Any five members of the Council may nominate additional candidates for membership on the Executive Committee from the floor at the annual meeting. A majority vote of the Council members than present shall elect any candidate nominated by either of the above methods.

At the first meeting called for the organization of the Council and the adoption of By-Laws, there shall be elected, by majority vote of the members of the Council then present, eight members of the Executive Committee, as hereinbefore provided; and the Executive Committee, by a majority of its members, shall elect the officers of the Council, as above provided.

It being the spirit of this Council that no undue influence in the government of the Council be exercised by any one of the participating groups, the office of the President shall be rotated among the first four participating business groups named in Article 3, above, whenever feasible.

8. **COMMITTEES**

The President, and in his/her absence the Vice-President, with the advice and approval of the Executive Committee shall be authorized to appoint a Membership Committee, a Program Committee, and such other Committees as he/she may consider advisable in furthering the interest of the Council, and to delegate to these committees such duties and powers as he/she may deem necessary.

9. **ANNUAL MEETING**

The annual meeting of the Council shall be held in the month of May each year at such time and place as may be designated by the Executive Committee. The Secretary shall mail a notice of the annual meeting to each member of the Council at least ten days prior to the date thereof.

10. **COUNCIL MEETINGS**

Meetings for the furtherance of the Council's objectives, other than regular annual meetings, may be called by the Executive Committee in its discretion, but not less than four nor more than eight meetings, including the annual meeting, shall be called in any twelve month period. Programs of such meetings shall be arranged by the Program Committee. The general public shall be encouraged to attend the Council meetings.

11. **EXECUTIVE COMMITTEE MEETINGS**

Meetings of the Executive Committee may be called by the President at his/her discretion, and shall be called when the President is required to do so by two members of the committee.

12. **EXPENSES AND DUES**

Each member of the Council shall pay annual dues as established by the Executive Committee in advance in September of each year. The expenses of the Council, including the cost of at least four dinner meetings, shall be paid from the annual dues.

Guests and the general public may be required by the Executive Committee to pay a per capita share of the costs of any meeting which they attend.

13. **ADVERTISING**

No member of the Council shall use his/her membership therein in any form of advertisement or solicitation of business. The statement, "Member, WASHTENAW ESTATE PLANNING COUNCIL" in a business directory or on letterhead or business card shall not be considered advertising.

14. **AMENDMENTS**

Any provision of these By-Laws other than this Article 14 may be amended at any annual or special meeting of the Council at which there is a quorum, by a majority vote of the members present. This Article 14 may be amended by a majority vote of the members at any annual or special meeting. Notice setting forth such proposed amendments shall have been mailed to all members at least ten days prior to the date of such meeting.